

Divine Mercy Catholic School

Board of Directors

Minutes of the August 11, 2009 Meeting

The mission of DMCS is to help form the whole person: spiritually, socially, culturally, emotionally, and intellectually according to Christ's example as found in the Gospel.

Call to Order: Mike Donkers

Opening Prayer: Bob Seidel

Board of Directors Present: Mike Donkers, Kathryn Donahue, Pat Heselton, Bruce Malecha, Angie Larson, Pat DeGrood, Anne Meyer, and Jane Hake Absent: Megan Thomas

ExOfficio Members: Bob Seidel

Teacher Representative: Gloria Duban-Reuvers

Other Guest: Mindy Reeder

August Agenda:

- ✚ Motion was made and carried to approve the August Agenda (Hake/Donahue)

June Minutes:

- ✚ Motion was made and carried to approve the June minutes via e-mail, July 2009

Non-Member Communication: None

Welcome to our new board member Anne Meyer

From the Teacher's Desk: Gloria Duban-Reuvers

- ✚ The teachers have expressed concerns regarding the DMCS enrollment numbers

Home and School: Mindy, see report

- ✚ Home and School met last night, Monday, 8/10/09
- ✚ Home and School reviewed their calendar and assignments were made
- ✚ Officers for Home and School are: Anne Dienst-President; Katie Tonjum- VP; Katie Healy- Secretary; Mindy Reeder-School Liaison
- ✚ Back-to-School Night is scheduled for Thursday, September 3rd, for 5:00-7:00 p.m.
- ✚ The Waffle Breakfast is scheduled for Sunday, August 30th, from 8:30 a.m.-1:00 p.m., at DMCC

- ✚ No new request for funds have been submitted since their meeting in June
- ✚ DMCS calendars are for sale and have made a profit of \$519.00. The goal is to make \$700.00-\$800.00 in profit.

BA Report: Bruce Malecha

- ✚ The next meeting is scheduled for Wednesday, August 12th
- ✚ Each month a different BA School Board Member will be attending the DMCS BOD meetings
- ✚ BA has invited 2 individuals to become BA School Board Members and the names of the new board members should be available after their meeting tomorrow.
- ✚ BA is looking for families to host students from Korea that will be attending BA in the fall.

Building and Grounds: Pat DeGroot

- ✚ The Building and Grounds Committee not had a recent meeting
- ✚ The playground equipment was moved from the north campus playground 2 1/2 weeks ago and it was a huge undertaking
- ✚ On August 17th, the old cement will be removed from the equipment and the plan is to set up the equipment at the south campus on August 17th and 18th. The perimeter for the playground and shavings will then be placed. The inspector will visit DMCS on August 20th. Danette Wierschem's bench was moved to the south campus.

Charitable Gambling: Kathryn Donahue, see report

Actual Revenue and Expenses: June

Gross Revenue: \$6,807.14

Expenses:

PULLTABS/TIPBD: \$1,019.35

Rent: \$1,403.00

Salaries: \$1,656.67

City Tax: \$ 59.33

State Tax: \$ 976.97

Fees: \$ 135.61

State Bank: \$ 1.40

Supplies: \$ 126.16

Expenses: \$5,378.49

Estimated Expenses: July

Approval for the following

estimated or actual expenses

PULLTABS/TIPBD: \$1500 (EST)

Rent: \$2000 (EST)

Salaries: \$1800 (EST)

City Tax: \$ 63.89 (ACT)

State Tax: \$2000 (EST)

Fees: \$ 147.89 (ACT)

Print Shop: \$ 50

Hy-Vee Raffle: \$ 400 (EST)

License Spikes: \$ 150

License Renewal: \$ 900

Net Revenue:	\$1,428.65		
Checking Account Balance:	\$6,522.21	Donation:	\$4,000
Start-Up Site Balance:	\$6,500.00		

✚ Motion was made and carried to accept the June actual (Heselton/Malecha) and July estimated expenses (Hake/DeGroot)

Actual Revenue and Expenses: July	Estimated Expenses: August
<u>Gross Revenue:</u> \$13,050.38	Approval for the following
Expenses:	estimated or actual expenses
PULLTABS/TIPBD: \$ 646.05	PULLTABS/TIPBD: \$2000 (EST)
Rent: \$2,075.01	Rent: \$2500 (EST)
Salaries: \$1,206.10	Salaries: \$1800 (EST)
City Tax: \$ 63.89	City Tax: \$ 323.38 (ACT)
State Tax: \$ 638.13	State Tax: \$2000 (EST)
Fees: \$ 147.89	Fees: \$ 563.02 (ACT)
State Bank: \$ 2.40	Print Shop: \$ 50
Supplies: \$ 25.00	Hy-Vee Raffle: \$ 400 (EST)
License: \$ 150.00	Scanner/Boxes: \$1500 (EST)
Expenses: \$4,954.47	License Renewal: \$ 900
Net Revenue: \$8,095.91	Audit: \$2,310
Checking Account Balance: \$13,958.27	Donation: June \$11,000 spend down
Start-Up Site Balance: \$7,700.00	

✚ Motion was made and carried to accept the July actual (Larson/Malecha), August estimated expenses (Malecha/Hake), and the donation June/July DMCS donation of \$15,000.00 (Heselton/DeGroot)

✚ The Faribault Country Club gambling revenue was been burglarized 3 times in one month. \$600.00 was taken from a gambling back up box and \$544.00 was taken from the Lucky Leprechauns (serial #9577153)

✚ DMCS will once again receive gambling revenue from Spikes as of August 1, 2009

Advancement Office: Mindy Reeder, see report

- # Endowment kick-off will be postponed in order to concentrate on the annual fund drive
- # The Annual Fund will be the main focus of fundraising for the 2010-2011 school year and DMCS's goal is to discontinue the small fundraisers and focus on large fundraisers
- # Profit from BINGO was \$4,012.12
- # A DMCS Golf Tournament fundraiser has been tentatively set at the Legacy Golf Course for June 2010
- # A summer potluck picnic at DMCS has been planned for August 23rd, from 5:00-7:00 p.m.
- # In the future DMCS would like to offer summer programs such as "Art Camp" and "Mad Science Week"
- # The 2009-2010 DMCS enrollment numbers as of 8/1/09 were reviewed
- # An exit survey was reviewed and discussed regarding the reasons why students are not returning to DMCS

Principal's Report: Bob Seidel

- # The DMCS Trustee's are putting together a strategic plan and the DMCS BOD will be reflecting on our goals and purpose in order to determine where we are headed and how to get there
- # DMCS must complete with Nerstrand and the Stem School for students. The BOD will discuss how this relates to and impacts DMCS
- # The DMCS BOD made a commitment to the teachers and staff in May 2009 and no reductions in staff will be made for the 2009-2010 school year
- # Jim Langeslag began August 3rd as the new DMCS janitor
- # 9 children are enrolled in the Extended Day Care. The Latch Key program will be held in the Tomlinson Center and opens at 7:15 a.m. DMCS is considering to provide year round daycare.
- # DMCS is moving to a paperless communication model where all information can be downloaded from the student's home. The Thursday newsletters will be sent via e-mail.

Finance Council: Mike Donkers

- # By closing the north campus school additional unforeseen savings have occurred.
- # Motion was made and carried to reduce the Tuition Fee for teachers from \$400.00 to \$200.00 for the 2009-2010 school year (Heselton/Larson)
- # Motion was made and carried to take \$4000.00 of the money donated by the Charitable Gambling Committee in the DMCS budget and deposit it in the DMCS Endowment Fund (Hake/Malecha)

School Board 2009-2010 Committee Assignments:

Advancement: Angie Larson

Gambling: Kathryn Donahue

Home and School: Megan Thomas

BA Representative: Bruce Malecha

Building and Grounds: Pat DeGroot

Finance: Mike Donkers

Policy: Pat Heselton and Anne Meyer

Scholarship Liaison: Anne Meyer

✚ Motion made and carried to have a liaison from the school board on the Scholarship Committee (Hake/Malecha)

Lunch Duty for the week of September 21st-25th:

Monday, September 21st: Bruce Malecha

Tuesday, September 22nd: Anne Meyer

Wednesday, September 23rd: Angie Larson

Thursday, September 24th: Kathryn Donahue

Friday, September 25th: Jane Hake

Agenda Items for next month:

Discussion regarding the Buildings and Grounds Committee's final tally

Kudos and Spiritual Improvements

The next meeting will be held on Tuesday, September 15, 2009, at DMCC in the St. Faustina Commons 2 area at 6:30 p.m. (Prayer in the church 6:15 p.m.)

✚ Motion made and carried to adjourn the meeting (Larson/Donahue)

Closing Prayer: Bob Seidel

Respectfully submitted by,

Jane R. Hake, BOD Secretary