

Divine Mercy Catholic School
Board of Directors
Minutes of the January 19, 2010 Meeting

The mission of DMCS is to help form the whole person; spiritually, socially, culturally, emotionally, and intellectually according to Christ's example as found in the Gospel.

Call to Order: Mike Donkers

Board of Directors Present: Mike Donkers, Kathryn Donahue, Pat DeGroot, Ann Meyer, Bruce Malecha, Megan Thomas, Angie Larson, Pat Heselton, and Jane Hake

ExOfficio Member: Bob Seidel

Teacher Representatives: Gloria Duban-Reuvers and Julie Smisek

Other Guests: Mindy Reeder

BA Representative: Michelle Mahowald

January Agenda:

Amendment: A Scholarship Night report by Ann Meyer will be included during the Scholarship Night Advancement Report

Motion was made and carried to approve the January Agenda (Hake/Meyer)

December Minutes: Motion was made and carried to approve the December minutes by at least 6 board members via e-mail, January 6, 2010

Non-Member Communication: None

From the Teacher's Desk: Gloria Duban-Reuvers and Julie Smisek

- ✚ The teachers want to thank the school board members for providing lunch duty last week
- ✚ There are still several concerns regarding cleanliness and maintenance issues that are unresolved
- ✚ The teachers would like to discuss and contribute ideas regarding budget cuts

Home and School: Megan Thomas, see report

- ✚ The spring play will either be The Secret Garden or Shakespeare
- ✚ The next DMCS Families dining out night is scheduled for February 16th, at Godfathers
- ✚ There are no new request for funds

BA Report: Bruce Malecha

- ✚ The next BA BOD meeting is scheduled for January 20, 2010
- ✚ BA's Advancement office reported that more people are contributing money to BA but the amount of the donations have decreased
- ✚ The BA annual fund has raised \$45,000 to date
- ✚ 2 BA families have donated a piano to the school
- ✚ P & G and HyVee have donated a Smart Board to BA and BA will purchase 3 more Smart Boards
- ✚ The BA golf coach is retiring at the end of this school year
- ✚ At present, BA's enrollment is at full capacity, 270 students
- ✚ BA and DMCS will be jointly celebrating Catholic Schools Week from January 24th-29th

- ✚ New tables, chairs, and filing cabinets have been purchased for the BA conference rooms. BA plans to give their used tables and chairs to DMCS
- ✚ Evening Under the Stars is scheduled for 1-13-10 and approximately 100 tickets have been sold
- ✚ BABS Night has been scheduled for 4-17-10 and there is a raffle for a trip to New York City

Building and Grounds: Pat DeGroot

- ✚ The Building and Grounds group last met on January 8, 2010
- ✚ The group discussed issues regarding the installation of the kindergarten wing doors and the extra cleaning that was accomplished over the Christmas break
- ✚ The work project reports have been helping improve communication when dealing with requests made by the staff because they are now receiving e-mails with a response to their requests.
- ✚ The Boiler and its repairs were discussed and DMCS will be looking into purchasing a low temperature alert system for the school
- ✚ The floor/tile issues remain an important teacher concern and the options continue to be discussed and evaluated

Charitable Gambling: Kathryn Donahue, see report

Actual Revenue and Expenses: December		Estimated Expenses: January	
<u>Gross Revenue:</u>	\$6,356.00	Approval of the following	
Expenses:		estimated or actual expenses	
PULLTABS/TIPBD:	\$1,116.43	PULLTABS/TIPBD:	\$2,000 (EST)
Rent:	\$1,316.00	Rent:	\$2,500 (EST)
Salaries:	\$1,201.45	Salaries:	\$1800 (EST)
City Tax:	\$ 103.72	City Tax:	\$ 76.71 (ACT)
State Tax:	\$1,182.73	State Tax:	\$2,000 (EST)
Fees:	\$ 230.46	Fees:	\$ 52.77
State Bank:	\$ 1.80	Print Shop:	\$ 50.00
Expenses:	\$5,152.59	HyVee Raffle:	\$ 400.00 (EST)
<u>Net Revenue:</u>	\$1,203.41	Audit:	\$2,310
Checking Account Balance:	\$16,933.62		
Start-Up Site Balance:	\$7,100.00	Donation:	\$0.00

Motion was made and carried to accept the December actual (Heselton/Malecha), January expenses (Hake/Thomas), and to approve no donation for the month of January (Malecha/DeGroot)

Advancement Office: Mindy Reeder, see report

- ✚ The fundraising update is as follows: As of January 19th, the CEFD has raised \$15,967.00, (45% of the goal), and the endowment is at \$21,220.00
- ✚ Scholarship Night will be Saturday, March 6th, and the tickets are \$50.00 per person. The invites have been mailed out and the board will need to help sell tickets. There will be a \$3,000.00 cash or tuition raffle, and a smaller raffle with chances to win 4 prizes (laptop, Paul Swenson photography package, a night's lodging at the Grand Stay, and \$50.00)
- ✚ The Advancement team plans to create a subgroup of the committee in 2011. It will be called the "Planned Giving Council"
- ✚ Spanish, art, music, and preschool summer camps are being discussed. Staff have been asked to submit their proposals
- ✚ DMCS is considering offering Spanish in the fall. We are discussing options which include a video program or becoming a host school and having interns/teachers come to Faribault and teach Spanish.
- ✚ The video is complete and will be aired on FCTV in January
- ✚ BA and DMCS are sharing a billboard to advertise their schools in celebration of Catholic Schools Week

Principal's Report: Bob Seidel

- ✚ The boiler is now functioning. The vents that opened to the boiler froze open and the boiler room temperature dropped significantly. The old pipes froze and burst causing 2-3 feet of water in the boiler room. The boiler was being checked once every 24 hours before the accident and now it is being checked at 8 hours intervals
- ✚ Catholic School Week begins the week of Sunday, January 24th. All DMCS students and their families attending mass over the weekend should wear red shirts to show their support for the school
- ✚ The second Strategic Planning meeting occurred yesterday, January 18th. Many of the goals set by the DMCS trustees have been met and the ongoing concerns/goals are being addressed

Finance Council: Mike Donkers, see report

- ✚ The 2010-2011 DMCS school budget will be discussed and the 2010-2011 DMCS tuition for preschool and K-6th will be set per the DMCS BOD and DMCS Trustees. This meeting will take place tonight following the joint meeting with the DMCS Parish Council

School Board Discussion Topics: Mike Donkers

Lunch Duty Assignments for the week of February 22nd-26th:

Monday, February 22nd:	Angie Larson
Tuesday, February 23rd	Bruce Malecha
Wednesday, February 24th	Anne Meyer
Thursday, February 25th	Pat DeGroot
Friday, February 26th	Jane Hake

Discussion of the Trustees' Strategic Plans:

- ✚ It would be helpful to get the feedback sooner from the meetings and to have the packet of information available to everyone prior to the next meeting
- ✚ We need to determine if people are or are not accessing the DMCS website, thus missing key information
- ✚ DMCS should try and show more presence in the Faribault community
- ✚ We could develop a theme or school event each month based on the Fruits of the Holy Spirit

Kudos and Spiritual Improvements:

Agenda Items for the February Meeting:

Scholarship Night

The next meeting will be held on Tuesday, February 9, 2010, at DMCC in the St. Faustina Commons 2 area at 6:30 p.m.

Motion made and carried to adjourn the meeting (DeGroot/Larson)

Closing Prayer: Bob Seidel

Respectfully submitted by,

Jane R. Hake, BOD Secretary

