

Divine Mercy Catholic School
Board of Directors
Minutes of the September 15, 2009 Meeting

The mission of DMCS is to help form the whole person: spiritually, socially, culturally, emotionally, and intellectually according to Christ's example as found in the Gospel.

Call to Order: Mike Donkers

Opening Prayer: Bob Seidel

Board of Directors Present: Mike Donkers, Kathryn Donahue, Pet Heselton, Bruce Malecha, Angie Larson, Pat DeGroot, Anne Meyer, Megan Thomas, and Jane Hake

ExOfficio Members: Bob Seidel

Teacher Representatives: Gloria Duban-Reuvers and Gina Ashley

Other Guest: Mindy Reeder

BA Representative: Julie Zweber

September Amendments:

- ✚ Under 5) Reports; h) School Board Committee Assignments, add #4, School Board Roles
- ✚ In reports, change 5)Reports; b) BA Report to a), and a) Home and School to b)

September Agenda:

- ✚ Motion was made and carried to approve the September Agenda (Heselton/DeGroot)

August Minutes:

- ✚ Motion was made and the minutes were approved by 6 DMCS BOD members via e-mail, August 2009

Non-Member Communication: None

From the Teacher's Desk: Gina Ashley and Gloria Duban-Reuvers

- ✚ The transition of the preschoolers and the kindergarteners to the south campus has been going well
- ✚ Traffic patterns have been running smoothly
- ✚ The students greatly appreciate the new playground equipment
- ✚ The DMCS staff would like to say thank you for the reduction of the Tuition Fee

BA Report: Bruce Malecha, see report

- ✚ The next BA school board meeting is scheduled for September 16, 2009
- ✚ The BA BOD is now approving their minutes on line
- ✚ The feasibility study for the Field House/Fine Arts Renovation should be finished by mid-October and then there will be a presentation sometime this fall.
- ✚ The Golf Classic had 108 golfers participate and the Rib Fest had a low turnout.
- ✚ BA has 267 students enrolled and may have to implement waiting lists for specific grades
- ✚ Shattuck-St. Mary's School has requested to join a cross country cooperative with BA
- ✚ Michelle Mahowald and Jay Valentyn have become members of the BA school board

Home and School: Megan Thomas and Mindy Reeder, see report

- ✚ The Waffle Breakfast for DMCS on August was successful. 389 waffle tickets were sold
- ✚ The Family Dining Out dates have been set for October 27th, 2009, February 16, 2010, and April 27, 2010. The locations will be announced soon.
- ✚ Anne Dienst and Connie DeGrood will organize the Fall Conference meals
- ✚ There is a need for volunteers to participate in the Art Adventures program

Building and Grounds: Pat DeGrood

- ✚ The Building and Grounds Committee has not had a recent meeting, the committee meets 2-3 times a year and/or as needed
- ✚ The north playground equipment was moved, set up, and is now in use at the DMCS south campus
- ✚ The DMCS girl's bathroom on the main floor next to the gym had the bathroom dividers, removed, sandblasted, repainted, and reinstalled
- ✚ The girl's and boy's bathrooms on the main floor were recently repainted, pink walls for the girl's restroom and gray walls for the boy's restroom

Charitable Gambling: Kathryn Donahue; see report

Actual Revenue and Expenses: August	
<u>Gross Revenue:</u>	\$7,200
Expenses:	
PULLTABS/TIPBD:	\$1,224.02
Rent:	\$1,169.00
Salaries:	\$1,147.93
City Tax:	\$ 323.38
State Tax:	\$1,270.10
Fees:	\$ 563.02
State Bank:	\$ 1.20
Supplies:	\$1,285.82
Expenses:	\$6,984.47
<u>Net Revenue:</u>	\$ 215.53
Checking Account Balance:	\$12,977.30
(\$538.01), Start-Up Site Balance:	\$7,100.00

Estimated Expenses: September	
Approval for the following	
estimated or actual expenses	
PULLTABS/TIPBD:	\$2000 (EST)
Rent:	\$2500 (EST)
Salaries:	\$1800 (EST)
City Tax:	\$131.29 (ACT)
State Tax:	\$2000 (EST)
Fees:	\$114.70 (ACT)
Print Shop:	\$50
Hy-Vee Raffle:	\$400 (EST)
License Renewal:	\$1050
Gleason Software:	\$450
Donation: Fair BINGO income after rent	
city (\$201.72), and state taxes (\$342.9) =	
	\$2,951.86

- # Motion was made and carried to accept the August actual (Hake/Larson), September estimated expenses (Thomas/Malecha), and the August DMCS donation of \$2,951.86 (Hake/Meyer)
- # The Faribault Country Club has been burglarized for the sixth time. \$1,156 was taken from the Catchin Cards (serial #A260254). The Faribault Country Club is suspending the gambling until the funds can be secured
- # The DMCS BOD spoke and discussed the fund loss at the Faribault Country Club

Advancement Office: Mindy Reeder, see report

Fundraising:

- # The CEFD will be mailed out in October
- # The DMCS endowment is at \$19,051
- # The theme for our Marathon 2009 will be Operation Space: ***A close encounter serving God in others.*** BA students will be working with DMCS students on service projects within the Faribault community
- # The marathon goal has been set at \$30,000. If the goal is reached, DMCS will have a planetarium brought to school for the students in October

Enrollment Focus:

- # The summer potluck was a huge success for community building
- # DMCS is working on offering programs for the Summer of 2010 such as "Art Camp", "Mad Science Week", and daycare options

Marketing/Communications:

- # DMCS has noticed that it has been more challenging to get DMCS articles in the Faribault Daily Newspaper.
- # Many families with EarthLink e-mail accounts have been have difficulty receiving and downloading e-mails and newsletters via e-mail
- # 90% of the DMCS video is completed and was presented at the BOD meeting tonight
- # The Advancement Team will be involved in helping DMCS develop a new Strategic Plan

Principal's Report: Bob Seidel

- # The students are happy to be back in school
- # The morning preschool is full and there are 11 children on our wait list, but only 4 of those parents would commit to the pm preschool option. DMCS will look into and possibly change preschool options to meet our goal of enrolling 40 preschool children that would be established in our school system
- # DMCS is the midst of moving to a paperless communication model.
- # DMCS will move parent /teacher conferences from Monday, October 12th to Wednesday, October 7th, because there is a conflict with BA conferences
- # At the DMCS "Back to School Night" Bob received positive feedback regarding the new computer lab room

- ✚ DMCS is developing a new facilities policy. Bob will have it at the next board meeting as well as the facilities contract with BA. DMCS students will have access for daily practice in the DMCS gym from 3:00 p.m.-5:00 p.m.

Finance Council: Mike Donkers; see report

- ✚ The school board reviewed and discussed the Finance Report
- ✚ The Finance Council last met on August 4th and will meet next on Tuesday, September 22nd

School Board Discussion Topics: Mike Donkers

Lunch Duty Assignments for the week of September 21st-25th:

Monday, September 21st:	Bruce Malecha
Tuesday, September 22nd:	Anne Meyer
Wednesday, September 23rd:	Angie Larson
Thursday, September 24th:	Megan Thomas
Friday, September 25th:	Jane Hake

Lunch Duty Assignments for the week of October 19th-23rd:

Monday, October 19th:	Pat Heselton
Tuesday, October 20th:	Anne Meyer
Wednesday, October 21st:	Bruce Malecha
Thursday, October 22nd:	Kathryn Donahue
Friday, October 23rd:	Mike Donkers

Goals for 2009-2010: Bruce Malecha

- ✚ Balance the budget
- ✚ Brainstorming and ideas to increase the enrollment
- ✚ Encourage parent involvement
- ✚ Keep link with BA strong
- ✚ Keep our teachers happy
- ✚ Promote our academic strengths

School Board Training: Offered on October 30th, 6:30 p.m., at St. Peter Catholic Church in Mendota Heights

Roles of the School Board:

- ✚ Determine what type of information needs to be given to the school board members and if a time frame is needed when receiving information

Agenda Items for the October Meeting:

Kudos and Spiritual Improvements:

✚ The next meeting will be held on October 13, 2009 at DMCC in the St. Faustina Commons 2 area at 6:30 p.m. (Prayer in the church 6:15 p.m.)

Motion made and carried to adjourn the meeting (Heselton/Meyer)

Closing Prayer: Father Kevin Finnegan

Respectfully submitted by,

Jane R. Hake, BOD secretary

